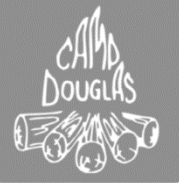


# CAMP DOUGLAS



11858 - 216th Street  
Maple Ridge BC V2X 5H8

1-866-885-3355

[director@campdouglas.ca](mailto:director@campdouglas.ca)

visit us online at:

[www.campdouglas.ca](http://www.campdouglas.ca)

## Staff Application Form

### Application Process:

1. Complete this application in full.
2. Supply references with attached forms—*note: past Camp Douglas staff are not considered suitable references. Please ask a minister, youth leader, employer, supervisor, teacher or coach.*
3. Reference forms are due by February 1<sup>st</sup>, 2020.
4. Employment is conditional upon the results of a police record check. Applicants will not be required to submit a police record check **unless** they are offered a position for summer 2020. The police record check will be due by May 1, 2020.
5. All applicants will be contacted. Only short-listed applicants will be interviewed.
6. If you are hired by Camp Douglas you will be expected to attend staff training at Camp Douglas (June 22-27, 2020) and the end-of-summer clean-up (August 22-25, or longer as necessary). Applicants **must** be available to work at Camp Douglas for the whole summer.

Applicants are encouraged to submit their applications electronically in **PDF format** to [director@campdouglas.ca](mailto:director@campdouglas.ca) by the end of the day (midnight) **February 1, 2020**.

Applications can be mailed to Camp Douglas, 11858 – 216<sup>th</sup> Street, Maple Ridge, BC V2X 5H8

Email [director@campdouglas.ca](mailto:director@campdouglas.ca) with any questions about the application process.

If I am accepted at Camp Douglas, I can be depended upon to cooperate with the Directors and other leaders. I understand that I am subject to camp policies, procedures and routines. I will, to the best of my ability, maintain the high ideals and Christian emphasis of the camp.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

For those under 19: Important!

I give consent for \_\_\_\_\_ (applicant's name) to work at Camp Douglas during summer 2020. I understand that my child will have time off during the week and that during that time my child may not be directly supervised. By signing this I consent that my child may leave the Camp Douglas property during their time off. I understand that my child will be required to abide by the Camp Douglas policies while on and off the camp property.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

Relationship to Applicant: \_\_\_\_\_

**STAFF INFORMATION**

First Name:		Last Name:	
Address:			
Home Phone: Cell Phone:		Email:	
Camp Name (if you have one):	Date of Birth:	Age as of July 1, 2020:	Gender:
Emergency Contact:		Phone:	Relationship to you:
Are you currently attending school? Yes ( ) No ( ) School:		Will you attend school January – May? Yes ( ) No ( ) School:	
Highest grade/ diploma/ degree completed by July 1, 2020?		Program (if applicable):	
Will you be attending post-secondary school in September 2020? Yes ( ) No ( )			

**CAMP EXPERIENCE**

Camp	Position	Year
1.		
2.		
3.		

**WORK/VOLUNTEER EXPERIENCE**

Employer	Position	Type of Work	Dates
1.			
2.			
3.			
4.			
5.			

**Positions interested in:** (please note: you may be considered for other positions)

- |    |    |
|----|----|
| 1. | 2. |
| 3. | 4. |

## **CHRISTIAN EXPERIENCE**

Home Church:	Are You a Member? Yes ( ) No ( )	Minister's Name:
In what ways are you presently involved in your church?		

## **FAITH AND SPIRITUAL GROWTH**

What has God been doing in your life over this past year? How have you seen God at work in others?
--

## **FAITH AT WORK**

How do you think God is at work at Camp Douglas? How will you join in this work?
--

## **FAITH AND CHARACTER**

What is the significance of a leader's character in guiding children's faith? How can a leader model what it means to be a Christian and a person of integrity?
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## EXPERIENCE AND QUALIFICATIONS

Please detail experiences and qualifications relevant to work at Camp Douglas. Examples: First Aid Qualifications, NLS, Food Safe, music, second language, ECE certificate, RCABC Qualifications, Trade ticket, leadership training, specific college/university courses/training, coaching, etc. Please scan/photocopy documentation of your certifications and attach them to your application.

Experience/Qualification	Description	Expiry Date (if applicable)
1.		
2.		
3.		
4.		
5.		

## REFERENCES

Name:	Phone Number:
Relationship to You/Position:	

Name:	Phone Number:
Relationship to You/Position:	

Name:	Phone Number:
Relationship to You/Position:	

Below you will find two staff reference forms. You will need these forms filled in by at least two of the following: minister, youth leader, past employer, supervisor, teacher, or a coach. All referees must be 21 or older. They may **NOT** be a previous Camp Douglas employee. Please list the two references who will fill out the forms plus one other. We must receive the completed references before February 1, 2020.

References may scan and email send their completed forms to [director@campdouglas.ca](mailto:director@campdouglas.ca) or mail them to Camp Douglas, 11858 – 216<sup>th</sup> Street, Maple Ridge, BC, V2X 5H8

**Please note, your application cannot be processed without three reference provided above. Your employment is contingent upon the Camp Douglas Committee receiving two written references.**

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## CAMP DOUGLAS STAFF REFERENCE FORM

Camp Douglas, 11858- 216<sup>th</sup> Street, Maple Ridge, BC V2X 5H8  
director@campdouglas.ca

**Please complete in full and return either by mail or electronically to the above addresses directly. Forms are due by February 1, 2020.**

Thank you for taking the time to help us assess this person's qualifications. The individual who passed this form on to you has applied to work at Camp Douglas this summer. Please feel free to include any additional remarks that would aid us in better understanding this individual. Your comments are highly valued. Thank you!

Name of Applicant:	How long have you known them?
In what capacity?	

On a scale of 1 to 10 (1 = poor/needs improvement and 10 = excellent), how would you assess the applicant in the following areas? Comments are much appreciated.

Area	Rating	Comments
Reliability		
Social Skills		
Initiative		
Judgement		
Work Ethic		
Emotional stability		
Reaction to criticism		
Attitude		
Consideration of others		
Ability to work independently		

If you are comfortable addressing this, please describe the applicant's ability to communicate concerning their faith:

Do you feel the applicant has leadership ability and/or potential?

*(please see over)*

How would you describe the applicant's character? Eg. has the applicant demonstrated integrity? gentleness?

Why do you think the applicant will be able to contribute to the formation of children in the Christian faith (or, in developing kindness and good character)?

What is your primary hesitation concerning this person?

Specific comments or concerns?

Overall recommendation (circle one):

Highly recommend

Recommend

Recommend with reservations

Do not recommend

Name:	Phone Number:
Signature:	Date:

*Thank you for your evaluation. If you would like to discuss your reference please contact the Camp Director at 604-885-3355 or at [director@campdouglas.ca](mailto:director@campdouglas.ca)*

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