



11858 - 216th Street
Maple Ridge BC V2X 5H8

1-866-885-3355

director@campdouglas.ca

visit us online at:

www.campdouglas.ca

Staff Application Form

Application Process—Please read carefully!

1. Complete this application in full.
2. Supply references with attached forms—*note: past Camp Douglas staff are not considered suitable references. Please ask a minister, youth leader, employer, supervisor, teacher or coach.*
3. Reference forms are due by January 28, 2022.
4. Employment is conditional upon the results of a police record check. Applicants will **NOT** be required to submit a police record check **unless** they are offered a position for summer 2022. The police record check will be due by May 1, 2022.
5. All applicants will be contacted and only short-listed applicants will be interviewed.
6. If you are hired by Camp Douglas you will be expected to attend staff training at Camp Douglas (July 03-08, 2022).

Applicants must submit their applications electronically in fillable **PDF format (NO Handwriting)** to director@campdouglas.ca by the end of the day (midnight) **January 28, 2022**.

Email director@campdouglas.ca with any questions about the application process.

If I am accepted at Camp Douglas, I can be depended upon to cooperate with the Director and other leaders. I understand that I am subject to camp policies, procedures and routines. I will, to the best of my ability, maintain the high ideals and Christian emphasis of the camp.

_____	_____	_____
Signature	Name	Date

For those under 19: Important!

I give consent for _____ (applicant's name) to work at Camp Douglas during summer 2022. I understand that my child will have time off during the week and that during that time my child may not be directly supervised. By signing this I consent that my child may leave the Camp Douglas property during their time off. I understand that my child will be required to abide by the Camp Douglas policies while on and off the camp property.

_____	_____	_____
Signature	Name	Date

Relationship to Applicant: _____

STAFF INFORMATION

First Name:		Last Name:	
Address:			
Home Phone: Cell Phone:		Email:	
Camp Name (if you have one):	Date of Birth:	Age as of July 1, 2022:	Male () Female ()
Emergency Contact:		Phone:	Relationship to you:
Are you currently attending school? Yes () No () School:		Will you attend school January – May? Yes () No () School:	
Highest grade/ diploma/ degree completed by July 1, 2022?		Program (if applicable):	
Will you be attending post-secondary school in September 2022? Yes () No ()			

CAMP EXPERIENCE

<u>Camp</u>	<u>Position</u>	<u>Year</u>
1.		
2.		
3.		

WORK/VOLUNTEER EXPERIENCE

<u>Employer</u>	<u>Position</u>	<u>Type of Work</u>	<u>Dates</u>
1.			
2.			
3.			

4.			
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Volunteer positions interested in: (please note: you may be considered for other positions)

1.	2.
3.	4.

CHRISTIAN EXPERIENCE

Home Church:	Are You a Member? Yes () No ()	Minister's Name:
In what ways are you presently involved in your church?		

EXPERIENCE AND QUALIFICATIONS

Please detail experiences and qualifications relevant to work at Camp Douglas. Examples: First Aid Qualifications, NLS, music, second language, ECE certificate, Food Safe, RCABC Qualifications, Trade ticket, Leadership Training, specific college/university courses/training, coaching, etc. Please scan/photocopy documentation of your certifications and attach them to your application.

<u>Experience/Qualification</u>	<u>Description</u>	<u>Expiry Date</u> (if applicable)
1.		
2.		
3.		
4.		

5.		
6.		
7.		
8.		

REFERENCES

Name:	Phone Number:
Relationship to You/Position:	

Name:	Phone Number:
Relationship to You/Position:	

Name:	Phone Number:
Relationship to You/Position:	

Attached you will find the staff reference form. You will need two of these forms filled in by at least two of the following: minister, youth leader, past employer, supervisor, teacher, or a coach. All referees must be 21 or older. They may **NOT** be a previous Camp Douglas employee. Please list the two references who will fill out the forms plus one other. We must receive the completed references before January 28, 2022 by email to director@campdouglas.ca

Please note, your application cannot be processed without three references provided above. Your employment is contingent upon the Camp Douglas Committee receiving two written references.